



**VIPB FIXED INCOME FUND
SURRENDER FORM**

(Please Read Instructions Overleaf; Fill up the Form in Block Letters)

Date: _____

Surrender no.: _____

To
Chief Executive Officer
VIPB Asset Management Company Limited
Police Plaza Concord, Tower 1,
Level 11, Plot 2, Road 144, Gulshan 1, Dhaka 1212.

I/We _____ bearing BO ID no. _____
and having the registration no. _____ is/are the holder(s) of _____ units of VIPB Fixed Income Fund.

I/We would like to surrender _____ units at the repurchase price of Tk. _____ per unit as declared by you on
_____. My/Our surrender request is summarized below:

SL No.	Unit Allocation Confirmation No.	Unit Held Under This Allocation No.	To be Surrendered		
			No. of Units	Repurchase Price Tk./Unit	Total Surrender Value Tk.
Total					

I/We attach herewith the above mentioned unit allocation confirmation(s). Please issue an account payee cheque in favor of me/us for total surrender amount and issue a unit allocation confirmation for balance units, if any, at your earliest convenience.

Thank you.

Witnesses

1. Signature

Name:

Father's/Husband's Name:

Address:

2. Signature

Name:

Father's /Husband's Name:

Address:

Signature of Unit Holder(s)

1.

2.

VERIFICATION (OFFICIAL USE ONLY)

Checked and verified by _____ on _____



TERMS AND CONDITIONS

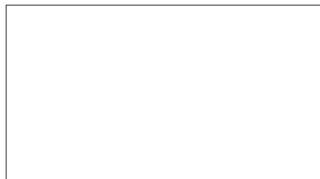
1. The units of **VIPB Fixed Income Fund**, hereinafter referred to as the Fund, may be bought /surrendered through **VIPB Asset Management Company Limited (VIPB AMCL)** and authorized selling agents appointed by **VIPB AMCL** from time to time. Surrender of units is allowed only through **VIPB AMCL** or the selling agent from which the units were originally purchased.
2. Units may be surrendered on all working days except last working day of the week and during the book closure period of the Fund.
3. Minimum surrender quantity is 2,000 (two thousand) units for individual and 5,000 (five thousand) units for institutions.
4. Partial surrender (fraction of total units held under a unit allocation confirmation) is allowed without any additional cost subject to minimum surrender quantity of 2,000 (two thousand) units for individuals and 5,000 (five thousand) units for institutions. Upon partial surrender, the unit holder will be issued with a new unit allocation confirmation representing the balance of his/her unit holding.
5. Unit holder is required to attach all the unit allocation confirmation he/she/the institution wants to surrender along with Surrender Form.
6. After verification of authenticity of certificate(s), account payee cheque(s) for surrender amount will be issued in favor of unit holder within maximum of seven working days. In case of joint holding, account payee cheque will be issued in favor of principal holder.

FOR OFFICIAL USE ONLY

Date of issuance of cheque _____
 Cheque no. _____ amount Tk. _____ (In words: _____)
 in favor of _____

For balance unit, if any,
 Date of issuance of Unit Allocation Confirmation: _____ Sale no. _____
 No. of Units _____ Unit Allocation Confirmation no. _____ Surrender no. _____

Sign and Seal of Issuing Office



Received cheque and/or Unit Allocation Confirmation(s) mentioned above.

Name of the official: _____

Date: _____

Signature of Unit holders