



### VIPB FIXED INCOME FUND TRANSFER FORM

(Please Read Instructions Overleaf; Fill up the Form in Block Letters)

Date \_\_\_\_\_

Transfer no.: \_\_\_\_\_

To  
Chief Executive Officer  
VIPB Asset Management Company Limited  
Police Plaza Concord, Tower 1,  
Level 11, Plot 2, Road 144, Gulshan 1, Dhaka 1212.

I/We \_\_\_\_\_ bearing BO ID no. \_\_\_\_\_  
having the registration no. \_\_\_\_\_, hereinafter referred as Transferor, is/are the holder(s) of \_\_\_\_\_ units of VIPB  
Fixed Income Fund. I/We would like to transfer \_\_\_\_\_ units having the allocation confirmation no. \_\_\_\_\_ to the following  
person, hereinafter referred as Transferee:

Name: \_\_\_\_\_

Father's/Husband's Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

BO ID no.: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Occupation: \_\_\_\_\_

Relationship with Transferor: \_\_\_\_\_

Nationality: \_\_\_\_\_ National ID no. (if any): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail: \_\_\_\_\_ Bank: \_\_\_\_\_

Branch: \_\_\_\_\_ A/C No.: \_\_\_\_\_

Bank Routing No.: \_\_\_\_\_ e-TIN No.: \_\_\_\_\_

Dividend option: Cash  CIP

Registration No. (for existing unit holder only) \_\_\_\_\_

Means of transfer: Inheritance  Gift  Operation of law

**Witnesses**

**Signature of Unit Holder(s)**

1. Signature

Name:

Father's/Husband's Name:

1.

Address:

2. Signature

Name:

Father's /Husband's Name:

2.

Address:

**VERIFICATION (OFFICIAL USE ONLY)**

Checked and verified by \_\_\_\_\_ on \_\_\_\_\_



**TERMS AND CONDITIONS**

1. The units of **VIPB Fixed Income Fund** may be transferred by way of inheritance/gift and/or by specific operation of the law. In case of transfer, the Fund will charge a nominal fee as decided by **VIPB AMCL** from time to time except in the case of transfer by way of inheritance.
2. Transfer of units is allowed only through **VIPB AMCL** or the selling agent from which the units were originally purchased.
3. The units will be transferred on all working days except the last working day of the week and during the book closure period of the Fund.
4. The total number of units held by a single unit allocation confirmation is required to be transferred at a time.
5. Partial transfer (fraction of total units held under a single unit allocation confirmation) is not allowed. However, the unit holders may split unit allocation confirmation to his/her desired denomination, but not less than 2,000 (two thousand) units per unit allocation confirmation, for the purpose of transfer.
6. The unit allocation confirmation(s) that the unit holder(s) intends to transfer is/are required to be attached with the Transfer Form.
7. After verification of authenticity of unit allocation confirmation (s) as well as the information provided in the transfer form issuing office, **VIPB AMCL** or any of its authorized selling agent will deliver the unit certificate to the Transferee within a period of maximum seven working days.
8. The conditions applicable for original unit allocation confirmation will apply even after transfer of units in the name of Transferee.

**FOR OFFICIAL USE ONLY**

Date of Transfer: \_\_\_\_\_

Transfer no.: \_\_\_\_\_

Unit Allocation Confirmation no.: \_\_\_\_\_

No. of Units: \_\_\_\_\_

Sign and Seal of Issuing Office

I/We, the said transferee, have received the above mentioned unit allocation confirmation and do hereby agree to accept and take the said unit allocation confirmation on the same terms and conditions on which they were held by the said transferor.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Transferee